Application for Congressional Nomination to the U.S. Service Academies

U.S. Air Force Academy
U.S. Military Academy
U.S. Merchant Marine Academy
U.S. Naval Academy

From the Office of:
Congresswoman Melissa A. Hart

Fourth Congressional District, Pennsylvania

Timeline for Applying for a Nomination from Congresswoman Melissa A. Hart

This process is advised to begin in the spring of the student's junior year of high school. Nomination by a U.S. Congressperson, Senator, or the Vice President is required for admission to the Air Force, Military, and Naval Academies. The Merchant Marine Academy does require a nomination but not accept Vice Presidential nominations, and the Coast Guard Academy does not require nominations. Candidates for the service academies should apply to all possible sources of nomination.

Spring 2003

- Send a letter of request (including address and telephone number) to Congresswoman Hart's Ellwood City District Office to request a nomination OR
- Print the Application off of Congresswoman Hart's website at http://www.house.gov/Hart
- Attend Congresswoman Hart's ***Academy Information Session*** in April where representatives from the service academies will be there to answer questions pertaining to the process.
- Contact the academy you desire to attend and request an application from them.
- Contact other sources of nomination (Senators and Vice President) for an application for nomination.

Summer 2003

- Collect information you will be enclosing in your application (use the CHECKLIST enclosed as a guide) and if complete, send in your application to Congresswoman Hart's Ellwood City District Office by certified mail.

Fall 2003

- September - Attend ***Academy Night*** where representatives from the service academies will be available for any questions you may have regarding the process. Your parents are encouraged to attend with you.
- Submit your completed application by October 31, 2003 to Congresswoman Hart's Ellwood City District Office.
- November - All applicants who have submitted a completed application will receive a letter notifying them of the date and time of their interview before Congresswoman Hart's ***Academy Nomination Committee.***
- November/December – The Academy Nomination Committee will make its recommendations for nominations to Congresswoman Hart who will then in turn submit the names of nominees to the service academies.

Winter 2003/Spring 2004

- December – Congresswoman Hart will notify Candidates who are selected for nominations by letter.
- January – May 2004 – Academies offer appointments to selected nominees.

CHECKLIST

All items on this list are required to be submitted by certified mail postmarked no later than ***October 31, 2003*** *to Congresswoman Hart's Ellwood City Office to be considered a COMPLETED APPLICATION.*

_____ **Start application process with the academy of your choice.**

- A Pre-Candidate file must be **on file** at the Military Academy, the Air Force Academy, the Naval Academy, and/or the Merchant Marine Academy by October 31, 2003.

_____ **Completed application form (3 pages)**

- This includes a complete essay.

_____ **Resume of athletic, extracurricular and community activities**

- Even though many of these activities are already listed on your application, please submit a resume in a format of your choice outlining these activities.

_____ **SAT / ACT Scores**

- A copy of your SAT/ACT score report from the SAT College Board/ACT College Report must be sent with your application or to our office by October 31, 2003. If your plan to take your SAT/ACT exam after your application is already sent to our office, you can mail your scores as soon as your receive them as long as they are to my office by October 31, 2003.

_____ **Official High School Transcript**

- This transcript MUST be sent from your high school guidance office with your class rank listed.

_____ **Three (3) letters of recommendation**

- One letter must be from a teacher, one letter must be from a school administrator (ie. assistant principal, principal, superintendent, guidance counselor) and one letter must be from a respected member of the community (ie. minister, local official, boy/girl scout leader, athletic coach).

All materials must be submitted to my Ellwood City District Office by certified mail postmarked no later than October 31, 2003.

Congresswoman Melissa Hart
Attn: Ms. Jennifer Grundy
501 Lawrence Avenue
Ellwood City, PA 16117

CONGRESSWOMAN MELISSA A. HART APPLICATION FOR NOMINATION TO THE SERVICE ACADEMIES

Applicant Information (please type or print legibly):

Name: _____

Address: _____ Telephone Number: _____

_____

_____ Email: _____

Social Security Number: _____ Date of Birth: _____

Name(s) of Parent(s) or Guardian(s): _____

Academic Information:

High School:_____ Date of Graduation:_____

Grade Point Average:_____ Class Rank/Class Size: _____

SAT scores: V_____ M_____ ACT scores E _____ M _____ C _____

Letters of Recommendation Requested from:

1. _____ 3._____

2. _____

Academy Preference: Please rank in order of preference: 1, 2, 3, 4.

_____ Air Force Academy _____ Merchant Marine Academy

_____ Military Academy _____ Naval Academy

Nomination Status: Please note where else you have applied for a nomination.

___ Vice President Cheney _____ U.S. Senator Specter ____ U.S. Senator Santorum

Activities (only include high school activities)**:**

Athletic Organizations

Sport	# of years involved	# of letters earned	Leadership positions

Academic/ Student/ Community Organizations

Organization	# of years involved	Leadership positions

Employment

Employer	# of years employed	Activities

Honors/ Awards/ Scholarships

Name of Award	Year received	Presenting Organization/ Award Criteria

Essay Question

Why do you want to attend an Academy? In your answer, please address how your activities and experiences in high school have led to your decision. Please include your answer on separate pages.

Signed Statement of Application for Nomination:
Please read before signing:

I certify that I am a resident of the 4th Congressional District of Pennsylvania. I certify that the information provided is correct.

Privacy Act of 1974:
Congresswoman Melissa Hart, please monitor my progress in seeking an appointment to the Academy. I give my consent for the Academy to divulge information from my records for this purpose.

Printed name: _____ Date: _____

Signature: _____

Service Academies—Web Links and Contact Information

United States Air Force Academy Academy
http://www.usafa.edu

USAFA Admissions
2304 Cadet Drive, Suite 200
Colorado Springs, CO 80840
(800) 443-9266 or (719) 333-2520
rr_webmail@usafa.af.mil

United States Coast Guard Academy
http://www.cga.edu

USCGA Admissions
31 Mohegan Avenue
New London, CT 06320
(860) 444-8500
admissions@cga.uscg.mil

United States Merchant Marine Academy
http://www.usmma.edu

USMMA Admissions
300 Steamboat Road
Kings Point, NY 11024
(800) 732-6267 or (516) 773-5391
admissions@usmma.edu

United States Military Academy
http://www.usma.edu

USMA Admissions
Building 606
West Point, NY 10996
(845) 938-4041
admissions@www.usma.edu

United States Naval Academy
http://www.usna.edu

USNA Candidate Guidance Office
117 Decatur Road
Annapolis, MD 21402
(410) 293-4361

Contacting Congresswoman Melissa Hart for a Nomination

Main Contact

Ms. Jennifer Grundy
501 Lawrence Avenue
Ellwood City, PA 16117
Phone: (724) 752-0490
Fax: (724) 752-0494
Email: Jennifer.Grundy@mail.house.gov

Other Places to Apply for Nominations

Vice President Richard Cheney
Old Executive Office Building
Washington, DC 20500

Senator Arlen Spector
2031 Federal Building
Liberty Avenue and Grant Street
Pittsburgh, PA 15222
(412) 644-3400

Senator Rick Santorum
Landmarks Building, Suite 250
One Station Square
Pittsburgh, PA 15219
(412) 562-0533